

The GoToWebinar Virtual Events platform will be used for registration and hosting the conference, offering robust analytics about the participant's attendance and engagement. ([Details of GoToWebinar reports.](#)) Written comments and questions during each presentation will be facilitated by a moderator.

Calculation of hours earned will be based on attendance start and end time, active participation in polls presented during each presentation, and completion of an end-of-day survey. Certificates will be issued within 2 weeks of the conference's conclusion and be in 1-hour increments, for up to 12 hours, or as otherwise required.

The following language, which includes attendance self-certification, is provided at registration and requires participant consent:

I consent to sharing my information with WaterOperator.org and to receiving communications about this event and other programs. I understand that my participation and engagement in the event will be monitored for the purposes of determining eligibility and number of hours for a certificate to be provided upon request. I certify that only I, the registrant, will log in using my unique registration link and will participate in an environment conducive for learning.

If required, a roster can be provided in the following format, along with the appropriate course number:

Attendee Name	Attendee Email	Dates Attended	Met Requirements	Contact Hours
John Smith	john@gmail.com	February 4-6, 2025	Yes	Up to 12